



## National Counselling Society's training provider Terms and Conditions.

1. The training provider agrees to abide by the Society's Code of Ethics and Complaints Procedure, details of which are available online or through the Society's office.
2. The training provider accepts the provisions of the Society's Constitution.
3. The training provider confirms that they either own, or have permission to use, all content contained within and/or issued as part of the recognised course.
4. It is suggested that, if students are likely to have to pay additional costs for the likes of printing, supervision, placement fees, re-marking of coursework, personal counselling, textbooks and/or professional society memberships etc, training providers agree to offer as much clarity and transparency with regards to any extra costs that may be incurred at the outset of the training programme.
5. A training provider offering an Advanced Specialist NCS recognised course is required to use the allocated Advanced Specialist logo on all of their advertising materials, certificates and on their website. They must do so by following the instructions for use below.
6. The training provider is required to turn the logo, when used online, into a hyperlink which links to the Society's home page.
7. The training provider can only use the allocated NCS Advanced Specialist logo by clearly indicating the course which is recognised by using the words "(course) has Advanced Specialist training status with the National Counselling Society." The provider cannot use the logo in any way which gives the impression that (a) it is the training provider rather than the course which has Advanced Specialist status or (b) that any other non NCS recognised course has Advanced Specialist status.
8. The training provider must only use the logo that is provided by the National Counselling Society and must not alter it in any way, shape or form.
9. The training provider must follow any instruction from the National Counselling Society, regarding updates to the logo.
10. The National Counselling Society will monitor the logo for proper use and reserve the right to query or withdraw the use of the logo by any training provider.
11. If Advanced Specialist status of the course(s) ceases between the training provider and the National Counselling Society then the logo must be removed from all website and promotional materials within 14 days of expiration of recognition.
12. By using the logo the training provider acknowledges that it is not *them* that has Advanced Specialist status with the National Counselling Society, it is the specific course(s) that has Advanced Specialist status.
13. The training provider is not permitted to mislead anyone as to what the Advanced Specialist status means.
14. The training provider is not permitted to display the logo before receiving permission by the National Counselling Society to do so.
15. We reserve the right to request a removal of the logo from your website, if it has been deemed as being used inappropriately or not in accordance with these terms and conditions.



I hereby acknowledge and agree to abide by the National Counselling Society's terms and conditions. I also confirm that I am authorised to sign these terms and conditions on behalf of the training provider.

Training provider Name.....

Email address (the logo will be sent to this address).....

Name of Signatory.....

Signed..... Date.....